

PRESENT: Mayor Norman Youmans, Trustees John Hinds, Laureen Tackman and Stephanie Hamacher, Bunny Vella, Clara Winn, Cathy Kline, Clyde Lewis, Debbie Kite, Elwood Engelbrekt, Joni Hinds, Mark Everson, Anthony Williams Sr., Paul Brown, Lila Netzband, Charlene Weed, Fred Friedel, Chuck Erler, Jerry Erler, Ron Sakonyi, Bonnie McCollough, Zack Avery, Andrea Cottett, Carl Avery, William Hamacher, Burt and Tyler Domachowske and Boy Scout Troop 49 from Sylvan Beach.  
Absent: Trustee Domachowske

**MEETING CALLED TO ORDER** by Mayor Youmans at 6:30 pm with Pledge of Allegiance.

Mayor Youmans began the meeting by welcoming Boy Scout Troup 49 under Mr.Domachowske working on a Citizenship in the Community badge.

**FIRE DEPARTMENT ALARM REPORT:** Fire Chief Carl Avery read the monthly report. The Cleveland Volunteer Fire Department sent a funeral detail to honor the fallen firefighters in West Webster. Several memebbers attended the services on Sunday and Monday. The Mayor questioned the classes for firefighter Ryan Hillenbrand and Chief Avery responded that he could not be an interior firefighter with these classes. The Mayor thanked Mr. Hillenbrand and all the firefighters who put forth so much time and effort for their training. Trustee Tackman inquired about the physicals required for fireman and as to whether all fireman were required to have a physical.

**FIRE HYDRANTS:** Mayor Youmans commented that he would like to have residents “Adopt a Hydrant” near their property and keep them clear from snow. Having the hydrants cleared will help out the fire department.

**FIRE DEPARTMENT GAS PROCEDURE:** Trustee Tackman has reviewed the gas logs for the Fire Department and proposed a new procedure be adopted to better track spending. Going forward, the Chief will receive a monthly stipend of \$50.00 and only 2 gas cards will be utilized. Any purchase of gas will be for Fire Department vehicles only. Any time a volunteer uses their personal vehicle, a voucher will be submitted with supporting documentation before reimbursement is given. Mileage will be reimbursed at \$.55 per mile. As a municipality, we must keep track of how money is spent and this procedure will allow for better oversight. Mayor Youmans made a motion to accept the new gas procedure, second by Trustee Tackman, all in favor, motion carried.

**DPW REPORT:** Zack Avery read the DPW report that stated that he and Rod had been plowing the village streets as well as working on grinder pumps. Zach will begin sewer training soon also. He noted that some considerations for budget time including a new roof at the well and the DPW barn as that roof is leaking. He is putting together maintenance logs and vehicle history to keep the track equipment and spending. Zach also mentioned that there is no parking on village streets as it is a hazard for plowing. We may need to put up signage to remind residents.

**CODE ENFORCEMENT REPORT:** William Hamacher read this month’s report. Mrs. Hayes inquired as to the status of LaClair’s property at 134 Center Street. Mr. Hamacher reported that the demo permit which was good for 60 days has expired and that the Village tried to work with Mr. LaClair, but he didn’t follow through with his end. The Village will pursue legal action.

**SPIRIT COMMITTEE:** Members of the Spirit Award Committee selected the Gribbon house as the winner and a sign has been placed in their lawn. The next meeting is January 15<sup>th</sup>.

**WORKPLACE VIOLENCE POLICY:** There has been a change to the Workplace Violence policy. The new resolution is as follows:

**RESOLUTION**  
(Workplace Violence Policy)

The Village Board of the Village of Cleveland, in the County of Oswego, State of New York, met in regular session at the municipal building in the Village of Cleveland, located at 2 Clay Street, County of Oswego, State of New York, on the 8<sup>th</sup> day of January, 2013 at 6:30 p.m.

Mayor Norman B. Youmans and the following Trustees were present, namely:

- Stephanie Hamacher
- Lauren Tackman
- John Hinds

Absent: Joseph Domachowske

The following resolution was moved, seconded and adopted:

**WHEREAS**, the Village Board is responsible for ensuring that all safety and health policies and procedures involving workplace security and violence are clearly communicated and understood by all employees and accessible to all employees, and accordingly has heretofore adopted guidelines to deal with intimidation, harassment, or other threats of (or actual) violence that may occur during business hours or on its premises; and

**WHEREAS**, the same is in need of minor modification to provide for and clarifying the person or persons to whom such incidents shall be reported;

**NOW THEREFORE, be it**

**RESOLVED**, any witness to or alleged/claimed victim of a threat of violence or a potentially dangerous situation(s)/action(s) is responsible for reporting the incident to their respective immediate supervisor/department head immediately; and

**RESOLVED**, if the employee's immediate supervisor/department head is unavailable or is the subject of the report then the employee must report to the Village Mayor; and

**RESOLVED**, if the Village Mayor is unavailable or is the subject of the report then the employee shall report to Village Trustee Joseph Domachowske; and

**RESOLVED**, such person required to be reported to shall investigate the same and provide a report to the Village Board of Trustees in, where permissible, executive session; and

**RESOLVED**, the Village Board of Trustees, based on such report, and any further investigations or proceedings, shall take any (if any) appropriate action;

**RESOLVED**, the foregoing shall not be deemed or interpreted to preclude any witness or such victim from pursuing any rights or remedies otherwise legally available to them; and

Upon motion made by Mayor Youmans and seconded by Trustee Tackman, the foregoing resolution was put to a roll call, which resulted as follows:

Mayor Norman B. Youmans	Yes
Trustee Stephanie Hamacher	Yes
Trustee Lauren Tackman	Yes
Trustee John Hinds	Abstain

Resolution was adopted on the 8<sup>th</sup> day of January, 2013.

Fire Chief Avery requested a copy of the policy as well. Andrea Cottet asked Trustee Hinds to comment on the incident that occurred at the Village Hall after the last board meeting. Trustee Hinds stated he filed charges against the Mayor for Harassment. He stated no one has the right to lay a hand on anyone. Trustee Hamacher stated this is an "*alleged*" incident at this point. The Mayor stated that an incident occurred, Trustee Hinds took action, which he is entitled to do, and he received a summons to go to court and he would not discuss the matter any further.

**PARK PROGRAM:** The Mayor appointed Trustee Hamacher to oversee the Park Program as well as the committee to purchase new equipment for the park. The Mayor suggested she get parents involved to help out also.

**APPROVAL OF MINUTES:** Mayor Youmans made a motion to accept the minutes of the December 12, 2012 meeting, second by Trustee Hamacher, all in favor, motion carried..

**PAY BILLS:** Discussion followed regarding the voucher for the Camden Group. The Mayor stated they were a consulting group the Village is utilizing until Zach is fully trained. This group runs several municipal plants and is advising Rod on any questions he might have and they being used on an on-call basis. The Mayor stated Rod is doing a great job. The bill for the pressure washer was also discussed. Trustee Hinds explained to the Boys Scouts at the meeting that this is how the Village goes over the bills that need to be paid each month. This was their time to discuss them. Voucher 343 from Primo Law was questioned by Trustee Hinds. He asked if this was quarterly and the Mayor replied it was not, it is on an as needed basis also. The amount of the bill from Har-Rob was discussed. A clerical error added an additional \$613.00 to the total, which will be rectified. Voucher #356 for mileage for a fireman to go to training was questioned. The question was raised regarding utilizing a vehicle from the fire department to attend trainings. Discussion followed regarding the possible purchase of a vehicle that could accommodate members going to training. It was also discussed about the best way to keep costs down by carpooling to training. Chief Avery stated he is low on manpower at times and anytime we can get someone properly trained, we need to do so. He also stated that we have 2 options to get people to training, either utilize that persons' vehicle and be reimbursed for mileage or look to purchase a vehicle to use for this purpose. Mayor Youmans made a motion to approve Abstract #8, Vouchers

318-357, second by Trustee Hamacher, all in favor, motion carried.

**PERSONNEL MATTER:** The Mayor raised the issue of a raise for Zach. He has worked for the Village for 4 years without a pay increase. He has taken on more responsibility and is on call 24/7 with snowplowing and he has completed his water training and will be going to school for the sewer plant in February. He has done everything that has been asked of him and should be given a fair rate of pay. Trustee Tackman inquired about reviews for employees and the need for an employee handbook and job descriptions. Trustee Hinds stated the Village has spent a lot of money in the last few months on software, unemployment and attorney fees. It is true that Zach makes \$11.00 per hour and he is getting trained on the job. He stated the Village already paid \$3,000 for training for the codes position. Trustee Hinds proposed the Village wait to give him a raise until he completes his training. Zach stated he was told that 90 days after he was hired he would receive a raise and never did. Mayor Youmans made a motion to approve a raise of \$15.00 per hour for Zach Avery, second by Trustee Hamacher, Trustee Tackman yes, Trustee Hinds no. Motion carried.

**IMPORTANT DATES:** Next board meeting is Tuesday, February 12, 2013 at 6:30PM.

**COUNTY LEGISLATOR RON SAKONYI:** Mr Sakonyi presented information to the Board regarding appointments and projects. The new Chairman is Fred Beardsley and Vice Chair is Kevin Gardner. The CNY Raceway Park has been included on the CNY REDC's Priority project funding for \$30 million providing 150 jobs. McIntosh Box and Pallet-the IDA held a public hearing on the financial assistance for the construction of a new 12,000 sq ft. bldg. and a \$200,000 loan for the purchase of machinery and equipment. Inducement, PILOT and final approving resolutions were approved. United Wire Technologies moved into a 14,400 sq.ft. bldg. in Constantia and produces about 2 million pounds of wire a year with sales between \$3 - 5 million. They will be expanding their operation as well. The Dept. of Social Services has moved to the former community college building at 806 W. Broadway in Fulton. The Volunteer Ambulance Corps was added back into the Self-Insurance Plan for Workers Comp. We added Air One in the budget at a cost of \$10,000. They had approx. 139 rescues last year. Out of approx. 45,000 households, 7400 use the 5 transfer stations in the County. There has been a 4% decrease in tipping fees and recyclables went from \$54 a ton to \$20 per ton. Total waste collected is down 4% and the stations are down 7%. The Hastings station lost the most revenue. They sold 250 stickers and 150 of those came from Hastings. The recommendation is to keep Bristol Hill open. Towns may want to bid out trash collection. The 2013 cost for stickers will be \$155. When it comes to healthy living, Oswego County is the worst in the state. Experts say the largest factor is the poverty level in the area. Many residents don't have excess money to use toward building healthy lifestyles. A resolution was passed to impose dog quarantine in the county until April 30, 2013.

**PUBLIC COMMENT:** There was no public comment. Trustee Hinds took the time to address a couple of issues. Regarding trash pickup, research has previously been done and the current going rate is approximately \$270.00 for private haulers. The cost to Village residents could be \$100.00 per year. The down side of this is that it is another bill and everyone has to commit and there would only be one company picking up garbage in the Village. The upside is that there would be less garbage around. This could be put up to a vote. There are questions that need to be answered. Trustee Hinds suggested we go to the haulers and get bids and talk to your neighbors about this.

Trustee Hinds stated he received a letter for the School Board stating they had fired the Legacy Planning group. He stated he will still be attending meetings regarding the future of the district. There are no schools scheduled to be closed at this point, but we need to make sure Cleveland stays open. They provide over \$10,000 in revenue for the Village. This is the last year that North Bay Elementary will be open and we don't want that to happen here.

**MOTION TO AJOURN:** Mayor Youmans made a motion to adjourn, second by Trustee Tackman. Motion carried.