

Village of Cleveland Organizational Board Meeting

July 12, 2016

PRESENT: Mayor Youmans, Trustees Laureen Tackman, Christine Schreiber, Joe Domachowske, Also present: Legislator Roy Reehil, Fire Chief Zack Avery, Shawn House, Code Officer William Hamacher, Cathy Kline, Paul Baxter, Michelle Farrand, Clyde Lewis, Dan Lewis,

ORGANIZATIONAL MEETING CALLED TO ORDER by Mayor Youmans at 6:30 pm with Pledge of Allegiance.

PUBLIC COMMENT: Dan Lewis asked about a tree that needs to come down at Kathern and North St. and could it be looked at and what about the basketball hoops. The Mayor stated letters had been sent to residents with the hoops and stated if they are in the right of way they will be removed.

TUG HILL REPORT: Paul Baxter reported that the Erie Canal committee is putting a guide out about points of attraction, paddling, etc. He stated Parish is looking at natural gas via a large tank, not a National Grid pipe. Possibly something the Village would be interested in looking at.

Oath of Office Administered for Mayor and Trustees by Clerk and the Oath of Office book was signed. Mayor Youmans then made the following appointments:

VILLAGE ATTORNEY: Allison Nelson – 1 Year Term

DEPUTY MAYOR: Laureen Tackman – 1 Year Term

BUDGET DIRECTOR: Norman Youmans – 1 Year Term

Trustee Schreiber made a motion to accept these appointments, second by Trustee Domachowske, all in favor.

DPW SUPERINTENDENT: – Zack Avery - 2 Year Term

Mayor Youmans made a motion to accept this appointment, second by Trustee Tackman, all in favor.

VILLAGE CLERK/TREASURER: Julie Simpson – 2 Year Term

Mayor Youmans made a motion to accept this appointment, second by Trustee Schreiber, all in favor

VILLAGE HISTORIAN: Joni Hinds – 1 Year Term

ANIMAL CONTROL OFFICER: - Clayton Conover – 1 Year Term

CODE ENFORCEMENT OFFICER: - William Hamacher – 1 Year Term

Mayor Youmans made a motion to accept these appointment, second by Trustee Schreiber, all in favor.

OFFICIAL PERIODICALS: Camden Queen Central News & Village Website

Mayor Youmans made a motion to accept this appointment, second by Trustee Schreiber, all in favor.

OFFICIAL BOARD MEETINGS: 2nd Tuesday of Month at 6:30PM

Mayor Youmans made a motion to accept this appointment, second by Trustee Domachowske, all in favor.

PROCUREMENT POLICY: Adopt the Village's Procurement Policy as written.
Mayor Youmans made a motion to accept this appointment, second by Trustee Tackman, all in favor.

Mayor Youmans read the following Resolutions:

RESOLUTION #1

Pursuant to Village Law 4-412 (3) (2) the Board of Trustees designates Pathfinder Bank as the depository institution of all monies received by the Village Treasurer, Clerk and receiver of taxes.

Mayor Youmans made a motion to accept this resolution, second by Trustee Schreiber, all in favor.

RESOLUTION #2

Pursuant to Village Law 5-524 (6) that the Village Board of Trustees authorizes payment in advance of audit claims for the public utility services, postage, freight and express charges.

Mayor Youmans made a motion to accept this resolution, second by Trustee Schreiber, all in favor.

RESOLUTION #3

Pursuant to Village Law 5-524 (7) that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .55 cents per mile (current NYS rate).

Mayor Youmans made a motion to accept this resolution, second by Trustee Tackman, all in favor.

RESOLUTION #4

Pursuant to General Municipal Law 77-b Officers, elected officials and employees are hereby authorized to attend the meetings and schools necessary for the performance of their jobs.

Mayor Youmans made a motion to accept this resolution, second by Trustee Schreiber, all in favor.

RESOLUTION #5

A special meeting may be called by the Mayor alone or by at least two trustees acting together.
The members of the Board will be notified by telephone or email.

Mayor Youmans made a motion to accept this resolution, second by Trustee Schreiber, all in favor.

DPW REPORT: DPW Superintendent Zack Avery gave the following report: The DPW cleared the intersection at Kathern and North Streets. There is still some work to be done and a few more corners need attention also. They received the parts today for the water project on Rt. 49. They are replacing a 10" main that has been leaking for 10 or 15 years. They installed a new grinder pump on Martin Rd. for Scott Whitney's house. They also purchased and received 20 new grinder pumps. Zack also discussed GIS Mapping Software that would map public utilities and runs on an iPad. He can lay out the entire water and sewer system for the Village. We currently have no real mapping of our system and this would identify curb stops, hydrants, shut-offs and will be a huge help in emergencies. Mayor Youmans would like to look into this more. Zack stated it will help with asset management as well by indicating when things are installed, where new pumps are, etc. The cost is roughly \$5,000 for 5 years. He stated the Village of Waterville has it and swears by it. Trustee Schreiber suggested maybe it could be paid for with an infrastructure grant. Zack stated it needs internet access and everything can be stored in the cloud.

FIRE DEPARTMENT REPORT: Fire Chief Zack Avery read the monthly alarm report. In addition to the report he stated the fire boat is running very well. He stated they received clearance from the state for the chiefs who are medically certified to begin carrying oxygen. They will be selling an old pump that has been at HarRob and using the money to purchase new emergency lights for 411.

SPIRIT COMMITTEE REPORT: Trustee Tackman read the following submitted by Joni Hinds: These are the fall/winter activities for the Cleveland Spirit Committee.

9/11/16 We will coordinate the 15th Anniversary 9/11 Service on Sunday, 9/11. We will be reading names of those who died during the attacks beginning at 11:30 am - 2:30 pm. We need volunteers to read!!! Let me know if you are willing to be a reader. Silent walk from Cleveland Elementary to Lakeview Park 4:30 pm, Service of Remembrance at the park at 5:00 pm. The 9/11 committee is working on the details of the program.

9/17 - 18 Garage Sale Weekend

11/26 - Annual Tree Lighting at Lakeview Park

House decorating contest.

PARK COMMITTEE: Resident Michelle Farrand was present and spoke about her desire to see a larger playground. She has 2 young children and is very excited to work on this. Mayor Youmans stated we would like to expand the playground and asked if she would be willing to chair the Park Committee. She agreed and stated she has experience due to serving on the Library Guild in Sandy Creek in many different capacities. Trustee Schreiber made a motion to appoint her as chairperson of the Park Committee, second by Trustee Domachowske, all in favor.

Mayor Youmans stated that Trustee Williams had resigned, so we are in search of a new trustee. If anyone is interested, please let him know. It would be a 1 year appointment and they would run for the 2 year term next June.

CODE ENFORCEMENT REPORT: Code Officer William Hamacher read the monthly report. He stated the DPW has mowed 5 laws that were in violation. They will be charged \$250.00 on their taxes. The Mayor commented that keeping the village looking good is important and that the DPW and Code Officer have been working together. The fine is to get people's attention. The banks that are in charge of homes and get the fines seem to re-act and keep the properties maintained. Zack stated this is the first time since he has worked for the village that the DPW has mowed lawns. William reported that 19 North Street has sold and the lawn was mowed there.

AUD REPORT: Mayor Youmans stated the accountant was here to close the year end and submitted our Annual Update Document (AUD) to the state comptroller. He thanked Trustee Domachowske and the Clerk their work and that it is a good feeling to have someone from the outside review our books and say that the village is in good financial shape.

COUNTY LEGISLATOR: Legislator Roy Reehil stated he would like to set up a meeting with the code officer to go through the vacant houses in the village and see if they would qualify for the land bank. He believes the land bank could help turn the vacant properties around and put them back on the tax rolls. He stated the County Property Auction is July 23rd. There are several properties in Constantia and only 1 in Cleveland. He also stated the newly appointed park committee should advertise a meeting to get input from residents and our board. He also reported that Dave Turner at the County is looking at getting Engineers without Borders to work on the Cleveland Dock. He stated they are getting letters of support for the grant application. We currently have about \$750,000 but need about \$1.2 million in total. He said

the village could commit to “in-kind” service and manpower also. Roy will draft a letter to get support from local businesses. He also would like letters sent to the CSSD School Board to take Cleveland Elementary off the market and support the K-6 to K-8 model and close the middle school. This is the last push as they will vote on re-districting in November.

Mayor Youmans stated that employee Joe Taskey has almost completed on year on the job (July 20) and he was told if he passed his CDL test he would get a \$.50/hr. raise. Mayor Youmans made a motion to approve this raise, second by Trustee Tackman, Trustee Domachowske, yes, Trustee Schreiber, abstain, motion carried.

PAY BILLS: Abstract #2, vouchers 58-102 - \$63,145.28, Mayor Youmans made a motion to approve this abstract, second Trustee Tackman, all in favor.

NEXT MEETING: August 9, 2016 at 6:30pm. Mayor Youmans made a motion to adjourn at 7:55pm, second by Trustee Tackman, all in favor.