

PRESENT: Deputy Mayor Laureen Tackman, Trustees Christine Schreiber, Randy Blowers, John Scatena, Clyde and Dan Lewis, Zack Avery, Cathy Kline, Bill James, William Hamacher and Paul Baxter. Trustee Joe Domachowske was absent.

MEETING CALLED TO ORDER by Deputy Mayor Tackman at 6:30 pm with Pledge of Allegiance.

PUBLIC COMMENT: None at this time.

DPW REPORT: Zack Avery read the following report:

- Plowed snow
- Changed cutting edge on wing of plow
- Repaired hole on axle on Ford tractor
- Changed oil in back hoe
- Washed and greased plow truck, checked over
- Cleaned shop
- Slack delivered chemicals, 3 ferric, 1 chlorine
- Shut off water at 186 St. Rt. 49
- Serviced trash pumps at highway garage
- Sanded for ice storm – 1/11
- Checked on water issues and drainage issues 1/12 (sump pump drainage)
- No heat at barn on 1/13, found propane leak, Breathe Easy came and changed blower motor on furnace.
- Worked on building project at garage
- Repaired pump at 20 North St. – full of grease and children’s toys
- Took relay apart on back hoe, replaced relays and fuses and cleaned contacts
- Met with Jim Kelly at County regarding guard rails
- Met with residents at 70 Center regarding curb box
- Met with engineer to discuss culvert pipe on Center St.
- Sanded for ice storm on 1/19
- Shut off water again at 186 St. Rt. 49 on 1/20 – non payment
- Washed and greased equipment
- Met with Verizon to move utilities at well
- Met with County again regarding water issue on Rt. 49
- Met with Mayor to discuss engineer for guard rail issues in Village
- Changed grinder pump at 61 West St.
- Water back on at 186 St. Rt. 49
- Met again with Doug Smoral from Rural Water regarding water project status
- DMR Monthly Report
- Took Christmas Wreathes down with help of Fire Department.
- Repaired grinder pump at 61 Bridge St.
- Decanted digester 2 and pumped sludge from digester 1 to 2
- Rebuilt clarifier drive for tank 2

Trustee Scatena asked about documenting the water issues and how pump repairs are documented. He would like to see photo documentation along with a write up. Trustee Blowers inquired regarding the drainage issue, could the village pump the water directly into the storm drains and Zack answered no that

was not allowed. The board discussed a software program to track village assets. There are several programs out there and we would like to have a demonstration to see what works best. Mayor Tackman would like to set a work meeting to prioritize DPW projects and also see a demo of these software packages.

FIRE DEPARTMENT REPORT: Fire Chief Zack Avery read the monthly report. In addition to the monthly calls, he reported that the Fayette engine is due back to Cleveland next week as they ran into a few small issues. 411 ladder test was completed today, which is a state mandated NFTA test. 412 is effectively sold and are awaiting final confirmation as well as payment. He mentioned that the Town of Vienna would like to discuss entering into a multi-year contract. Details to follow.

CONSTANTIA FIRE DEPARTMENT CONTRACT: Mayor Tackman read the contract and signed it on behalf of the Village and authorized the clerk to sign same. (Copy is on fire at the Village Hall).

TUGHILL REPORT: Paul Baxter gave the following report:

1. The Tug Hill Commission held its January meeting in Constantia on Monday, January 23. Executive Director Katie Malinowski reported that the Commission has been included in the state budget as proposed by the Governor in January.
2. A reminder: the Tug Hill Local Government Conference is scheduled for Thursday, March 30, at Jefferson Community College in Watertown. Registrations must be received or postmarked by Wednesday, March 15 for the best registration rate.
3. The Tug Hill Commission is seeking a Community Development and Planning intern for this summer (mid-May – mid-August), working out of the Commission offices in Watertown. I have attached a copy of the job description. Applications are due by March 1.
4. The annual report of the Tug Hill Commission, Headwaters, has gone to press, so expect to see it between now and your March meeting.
5. The Tug Hill Commission has arranged for a workshop by the State Comptroller's office on fiscal oversight and red flags for fraud. The closest workshop will be Thursday, March 2 from 7:00 to 9:00 p.m. at the Parish Fire Hall. Preregistration is requested; see the attached flyer for further details.
6. The North Shore Council of Governments is in the process of scheduling its next meeting.
7. The Central Square Central Schools/Towns and Villages meeting scheduled for tomorrow at 6:00 p.m. has been rescheduled to Wednesday, March 1.
8. The Tug Hill Commission has been working with a group of municipalities in the northern part of the Tug Hill region, and may be able to point to a joint public utility management project which may be potentially useful to the village of Cleveland, with comparable annual cost and no cost to join. If the village is interested, it might be worth meeting in the future to discuss this option further.

CODE ENFORCEMENT REPORT: William Hamacher gave his monthly report. He reported he met with Bill Grouduns of the Dept. of Commerce regarding the new home being built at 176 North St. He stated that the Dept. of Commerce follows the progress of some homes that are built in community. He

also sent a letter with the property maintenance violations regarding identification numbers on houses. He stated that if homeowners fail to abide by this law, it can result in a \$250 fine. This helps the fire department and any other emergency responders to better assist the residents. He has sent out about 20 letters for violations so far and has only done two streets. He will continue inspect properties and send out letters accordingly.

DISCHARGE PERMITTING: Mayor Tackman stated the Village is looking into special permitting of draining discharge into grinder pumps for some residents due to the lack of proper drainage. By law, it is up to the DPW Superintendent to issue these permits. It is likely that the reason there is so much water flowing is that previously these were hooked up to the grinder pumps and when the sewer study occurred, people disconnected their hook ups. Zack believes there are still several people hooked up as the flow at the plant has been up. It is costly for the Village to process this extra water at the WWTP. He also stated the County has looked at the drainage on Rt. 49 and that it is not allowable to directly funnel water into the storm drains as those are there only to protect the road bed.

DRUG TESTING: Mayor Tackman stated the Village has contracted with On-Site Testing Services to screen employees for drugs and alcohol. There will be a baseline screen and then random testing. Trustee Scatena inquired if there have been any reportable accidents and was told no there weren't any. Any new employee will be screened prior to being approved to work for the Village. The Village will work to develop a policy with On-Site should there be a positive screening as to whether or not the employee would be terminated or counselled.

PAY BILLS: Zack Avery asked before the board approved the abstract if the DPW could be approved for coveralls with their uniforms. He stated the cost is roughly .30 per coverall, per employee and they are only requesting 2 sets each. Mayor Tackman made a motion to approve the addition of coveralls to the DPW uniforms, second by Trustee Scatena, all in favor. Mayor Tackman made a motion to approve Abstract #9, vouchers 395-442 in the amount of \$32,138.35, second by Trustee Schreiber, all in favor. Trustee Blowers asked about Joe Taskey's mileage voucher and was it for schooling and when would he be taking his exam. Zack stated he is eligible to take it now and will look to schedule in the near future.

NEXT MEETING: March 14th, 2017 at 6:30pm.

Mayor Tackman also mentioned that the Village is looking at LED lighting for the existing lights in the Village that are currently serviced by National Grid as well as the potential for solar panels. This will be explored and the cost analysis and what the Village could gain from this.

EXECUTIVE SESSION: Mayor Tackman made a motion to enter executive session at 7:35pm to discuss a personnel matter with no action to follow, second by Trustee Blowers, all in favor. At 8:00pm, the Mayor made a motion to close executive session, and close the regular meeting, second by Trustee Scatena, all in favor.