

Village of Cleveland

Budget Hearing

5:30PM

April 10, 2018

PRESENT: Mayor Laureen Tackman, Trustees Christine Schreiber, John Scatena, Robin Wilson, Dave Donovan, Debra Everson.

MEETING CALLED TO ORDER by Mayor Tackman at 5:30 pm with Pledge of Allegiance.

PUBLIC COMMENT: Resident Debra Everson asked several questions about the budget. She inquired about the amount of fund balance that the Village carries. The Mayor stated that it is over what the Comptroller likes to see and that we are taking steps to spend it within the budget and that we are establishing reserves. She also inquired about the DPW budget from the harsh winter and did we have shortfalls with plowing and sanding. Mayor Tackman responded that the budget was roughly the same as last year and that we budget for this. The Mayor also stated that we have established separate account for the water project and that we have will be funding a building reserve fund (not established yet). We increased the water rate last year in anticipation of the water project. Ms. Everson asked about the Fire Department equipment account and why were all the funds in the equipment line. The Clerk responded that it was advised to put all into this fund as there would be less back and forth of funds between the equipment and the contractual accounts, but would double check with the village’s advisor to clarify. (Clerk’s note, after consultation with the advisor, it was a misunderstanding on the clerk’s part and and the funds were divided between the equipment and the contractual funds). Mayor Tackman made a motion to approve the 2018/2019 Village Budget, second by Trustee Scatena, all in favor. At 6:06pm, Mayor Tackman made a motion to close the public hearing for the budget, second by Trustee Schreiber, all in favor.

Monthly Board Meeting

6:30PM

April 10, 2018

PRESENT: Mayor Laureen Tackman, Trustees Christine Schreiber, John Scatena, Robin Wilson, Dave Donovan, Debra Everson, Cathy Kline, Mike Davis, Joe Pawlikowski, Glen Benjamin, Shaun House, David Hinds, Tyler Rice, Codey Generous, Zack Avery, Matt Martin, Dan McCarthy, Bill James, Legislator Roy Reehil.

MEETING CALLED TO ORDER by Mayor Tackman at 6:30 pm with Pledge of Allegiance.

DPW REPORT: Mayor Tackman gave the monthly DPW report:

- Repairing grinder pumps
- Servicing mowers and getting ready for Spring
- Maintenance work at treatment plant
- Still plowing and sanding
- Pot hole repairs
- Fixing broken curb boxes

TUG HILL REPORT: Paul Baxter was unable to attend tonight, but sent along his report, read by Mayor Tackman.

1. The Tug Hill Commission had a very successful **Local Government Conference on Thursday, March 29**. Once again, we had a capacity crowd in attendance. We are evaluating the conference questionnaires now and have starting planning for next year's conference. Thanks to everyone who attended and participated in making the conference a success.
2. **Headwaters**, the annual report of the Tug Hill Commission, went out on March 22 to all Tug Hill region local government officials that we have an e-mail address for. Let me know if you did not receive a copy and I can check to see what e-mail address we have on file for you. I also have some hard copies of **Headwaters** for anyone who would like one.
3. The Tug Hill Commission and Lewis County Planning Department are hosting a **workshop on Grant Preparedness** on Monday April 30, 2018 at 6:00 pm at the Port Leyden Fire Hall. RSVP's are appreciated, to planner Casandra Buell, Planner, Lewis County Planning Department at (315) 376-5919 or casandrabuell@lewiscounty.ny.gov.
4. The day is approaching for the **once-every-five-years survey of local government leaders** in the Tug Hill Commission area. Among those to receive surveys are mayors, village clerks, DPW chiefs, and planning board chairs. The Commission really appreciates the time you spend to answer these surveys, as they are one of the ways they make sure the Commission stays on target for the services they deliver. Thanks in advance for your thoughtful consideration of the survey, and any comments you might wish to add to the survey that you feel the Commission should hear about.
5. Another method the Commission uses to stay on course with Tug Hill community needs is regular communications with member municipalities and the Councils of Governments (COGs) they belong to. As an early 'save the date,' there will be a **meeting between the Tug Hill COGs and the Commission on Wednesday, May 30**, this time in Redfield (the last meeting was in Boonville). Invitations will be going out as we get closer to May 30. We welcome everyone's attendance and participation in these meetings.
6. In March, I assisted the mayor as we worked through the **hazard mitigation update paperwork** with Terry Bennett from the county emergency preparedness office.
7. AND, at that same meeting in March, I was able to assist the mayor with getting her **cell phone working with the official village e-mail address**.

DOG CONTROL REPORT: The following report was submitted by Clayton Conover and read by Mayor Tackman:

Overall it has been a quiet winter in the Village for dogs, always a good thing. This month there have been two calls. Both were in response to complaints of dogs running at large. One will be issued a warning as it is a first time offense. The other will most likely have to be issued an appearance ticket as there have been multiple warnings.

I recently got a new expired license list from Claire. I will be in the Village this month ensuring that any expired licenses get updated. I will deliver reminder letters to everyone with expired licenses, letting them know they need to call Claire, Julie, or myself within 10 days. Sometimes we find that licenses have expired because the dog has passed away or is now gone. People don't realize that we still have to account for that dog so it is best to call to let us know what has happened to the dog. If we do not hear back I will then have to issue an appearance ticket. We will allow time if we are given a date for a veterinarian appointment as proof of rabies must be provided at time of licensing. It is always my goal to work with dog owners to help them stay within the law and not fill the courts with small offenses that may be able to be sorted out.

Trustee John Scatena asked to address the board and the Fire Department. He stated he has recently toured the Fire Department with Fire Chief Shaun House. They looked at the communications and computer room and he was extremely impressed. They looked at all the equipment and he got an education on all of it. He stated that people don't realize how complex it all is and amazed at the level of commitment the firemen have, the shape they keep their equipment, the responsiveness, pride and safety they exhibit. He believes this is an integral part of the Village and it should never be taken for granted and that the Village Board is behind the department 100%.

FIRE DEPARTMENT LINE OFFICER APPROVAL: Fire Chief Shaun House presented for approval the slate of

2018/2019 Fire Department Officers:

Chief:	Shaun House
Deputy Chief	Mike Davis
1 st Asst. Chief	Matt Martin
2 nd Asst. Chief	Joe Pawlikowski
Captain	Zack Avery
Lieutenant	Glenn Benjamin
Lieutenant	Levi Currier
Prob. Lieutenant	Tyler Rice
Prob. Lieutenant	Codey Generous
Chief Engineer	Dan McCarthy
Station Chief	David Hinds
Safety Officer	Bill James

2018/2019 Volunteer Fire Company Officers

President	Mike Davis
Vice President	Mike Martin
Treasurer	Bill James
Secretary	David Hinds
Board Director	Jack Cottet

Board Director Rodney Welton
Board Director Joe Pawlikowski
Board Director Tyler Rice

Chief House stated that all officers are well trained and have held several positions. He introduced each officer and gave their qualifications. He stated that the elected officers are staggered so to have continuity. He said the probationary lieutenants are a 6 month term and they will come back and see how they are progressing and they will work with a chief who will hold them accountable. Mayor Tackman made a motion to approve the officers as presented, second by Trustee Scatena, all in favor.

FIRE DEPARTMENT MONTHLY REPORT: Chief Shaun House gave the monthly fire call report. He also presented the annual report for the department. There were 401 calls this year and it has been an expensive year. They purchased 1 air boat from North Bay FD, 2 Tics for chiefs cars, 4 AED's, 4 sets of turn out gear, and a Fortuna boat. There have been several alarm calls and a few big accomplishments have been bringing 3 people back to life using AED's and CPR, and they rescued approx. 50 people in Sylvan Beach and Whitesboro from flash floods, several calls on the lake getting kids home safely that were lost on the water, in addition to many other calls. (full report on file at Village Hall.) He stated that the Board liaison was at the FD elections and she has been kept apprised of the repairs that have come. Legislator Reehil commented that people really don't realize how much training and time is required in the Fire Department and that they are an outstanding group.

CODE REPORT: Trustee Donovan read the code officer's report. In addition to several property maintenance warnings given out, the code officer has attended several trainings. He has issued 1 building permit, 7 inspections and 17 violation warning letters.

ELECTION INSPECTOR RESOLUTION:

At a monthly meeting of the Village Board for the Village of Cleveland held the 10th day of April, 2018 at the Cleveland Village Hall, Village of Cleveland, County of Oswego, State of New York.

**RESOLUTION
APPOINTING ELECTION INSPECTORS**

WHEREAS, the Village Board of the Village of Cleveland will hold their General Election on June 19th, 2018; and

WHEREAS, the Village Board desires to appoint election inspectors relative to said

TREASURER'S REPORT and PAY BILLS: Mayor Tackman made a motion to approve the treasurer's report and approve abstract #11, vouchers 498-548, \$27,698.17 second by Trustee Schreiber, all in favor.

GAZEBO UPDATE: The gazebo is done and John Hinds is going to Pennsylvania to look at it and find out when it will be delivered.

LEGISLATOR'S REPORT: Legislator Reehil reported he will be contacting the code officer regarding 28 West Street as the Land Bank is interested in it. Zack Avery reported that the basement of that property is full of water and it may need to be torn down. The Land Bank will be inspecting this soon. There are 2 other properties up for auction this year overall the Land Bank has done 40 properties in County. Their goal is to get back what they put into them. He stated that if the Land Bank doesn't want 28 West St. that the County would cut the fees at the landfill to municipalities if they were to demo it. He also stated there is a tax deduction for anyone purchasing these properties for the renovation that would increase the tax on these on a sliding scale. He reported he attended the Town's meeting. He believes we need to work together with the town on a sewer district to be sure any customers that are in the town and are on the village's system that overlap are handled properly. He stated that the County will be doing active shooter training that will be put on by the Sheriff's Dept. He also said that they have been conducting core testing at the Cleveland Dock site. There is currently about \$1,000,000 to be used on the project and he believes it will be done in phases. The first phase would be to shore it up, and maybe the 2nd phase might encompass paving and perhaps the Village could help with this in terms of a local match. He will be in touch with the head of Region 7, Matt Marko to get more information. The DEC is not going ahead with the proposed purchase of the former Cleveland Elementary. He did state that if someone is interested, they could apply for a CFA grant towards it.

Important Dates: Next Board Meeting: Tuesday, May 8, 2018 at 6:30 pm, at the Village Hall. Mayor Tackman made a motion to go into executive session to discuss a matter of public safety at 7:41pm, second by Trustee Scatena, all in favor. At 8:03 pm, the Mayor made a motion to close the executive session and opened the regular meeting, and then adjourned the regular meeting at 8:03pm second by Trustee Wilson, all in favor.