

Village of Cleveland Organizational Board Meeting 6:00PM July 10, 2018

PRESENT: Mayor Laureen Tackman, Trustees Christine Schreiber, John Scatena, Robin Wilson, Dave Donovan, Zack Avery, Mike Davis, Cathy Kline, Dan Lewis, Paul Baxter, Michelle Farrand, Brenda Williams, Tyler Rice, William and Stephanie Hamacher, Matt Martin, Codey Generous.

MEETING CALLED TO ORDER by Mayor Tackman at 6:30 pm with Pledge of Allegiance.

SWEARING IN OF MAYOR AND TRUSTEES. The Clerk swore in Mayor Tackman, Trustees Schreiber, Wilson and Donovan. They all signed the Oath of Office book.

APPOINTMENTS: Mayor Tackman made the following appointments:

VILLAGE ATTORNEY: Allison Nelson – 2 Year Term

DEPUTY MAYOR: Christine Schreiber – 2 Year Term

BUDGET DIRECTOR: Laureen Tackman – 2 Year Term

DPW SUPERINTENDENT: – Zack Avery - 2 Year Term

VILLAGE CLERK/TREASURER: Julie Simpson – 2 Year Term

VILLAGE HISTORIAN: Joni Hinds – 2 Year Term

ANIMAL CONTROL OFFICER: - Clayton Conover – 2 Year Term

CODE ENFORCEMENT OFFICER: - William Hamacher – 2 Year Term

OFFICIAL PERIODICALS: Camden Queen Central News & Village Website

OFFICIAL BOARD MEETINGS: 2nd Tuesday of Month at 6:30PM – Voucher review at 6:00pm

PROCUREMENT POLICY: Adopt the Village’s Procurement Policy as written.

Mayor Tackman read the following Resolutions:

RESOLUTION #1

Pursuant to Village Law 4-412 (3) (2) the Board of Trustees designates Pathfinder Bank as the depository institution of all monies received by the Village Treasurer, Clerk and receiver of taxes.

RESOLUTION #2

Pursuant to Village Law 5-524 (6) that the Village Board of Trustees authorizes payment in advance of audit claims for the public utility services, postage, freight and express charges.

RESOLUTION #3

Pursuant to Village Law 5-524 (7) that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.54.5 cents per mile (current NYS rate).

RESOLUTION #4

Pursuant to General Municipal Law 77-b Officers, elected officials and employees are

hereby authorized to attend the meetings and schools necessary for the performance of their jobs.

RESOLUTION #5

A special meeting may be called by the Mayor alone or by at least two trustees acting together. The members of the Board will be notified by telephone or email.

Mayor Tackman made a motion to approve all of the above appointments and resolutions, second by Trustee Donovan, all in favor.

PUBLIC COMMENT: None.

PAY BILLS: Mayor Tackman made a motion to pay Abstract #2, vouchers 53-106 in the amount of \$32,533.20, second by Trustee Schreiber, all in favor.

DPW: Zack Avery reported they have been doing maintenance at the plant, getting ready to get plant 2 on-line, sweeping the streets, and mowing. They have mowed 7 lawns for code enforcement violations. He reported that Tom Swistak passed his CDL test and that Levi Currier is scheduled to take his test next month. Trustee Scatena asked what projects they had scheduled for the upcoming weeks and Zack stated they are planning on culverts and drain work, but emergencies keep popping up so they get pushed back. Mayor Tackman asked about paving with the town and Zack said he will talk with Wayne to get a date. Zack also reported he toured a couple of waste water treatment plants in Sackets Harbor and Town of Philadelphia that are SBR process plants. One is covered and one isn't and it might be a good idea for ours to be covered. He also spoke with our engineer about guard rails and we need to get them laid out prior to the engineer getting involved. We have summer mowing help. He is doing ok, needs guidance but doing ok.

FIRE DEPARTMENT REPORT: Mike Davis gave the monthly report. In addition to the calls he reported that only 2 of the 5 eligible firemen have turned in mileage. He presented and read a pool filling policy for the board to review. Key points are it is for volunteers and their families. Trustee Donovan would like to see a hold harmless clause added to the policy. The board will review the policy and get back to him. He also stated as the President of the Fire Company, and technically a department head in the Village, he would like any questions for him in writing and that they will be responded to in writing for continuity purposes. Trustee Donovan thanked him and the members of the department for all they do and he was a first hand witness to their response and action and he was very impressed with their tools and resources on the call. He also reported that David Hinds sent an email to the Land Bank asking for the demo of the house on West Street to be able to be used as training for the department prior to its demolition.

CODE ENFORCEMENT REPORT: Code Officer William Hamacher read the monthly report. 13 property inspections, 5 building permits, 2 pool permits, 3 pool applications out, 1 certificate of occupancy, 1 property maintenance violation. He also reported they are still working out the details on the West Street property.

PLAYGROUND COMMITTEE: Committee Chair Brenda Williams stated they have met

twice and that they have \$9,000 in funds to begin the project (\$2,000 in the budget, \$2,000 from Cleveland Pride, and a \$5,000 NYSERDA grant) They have 3 quotes for the rubber base and surround that needs to be ADA compliant from Parkitects, Lowes and Home Depot. Home Depot was \$4,277.50 and they will deliver for free. He also asked Buckingham's to quote in an effort to keep things local, but they do not do rubber chips for the base. The committee wants to get moving with this. They discussed possibly 3 phases of the project. Phase one would be getting the base dug out and filled by August 4th. This phase would have 638 bags of rubber mulch being delivered and possibly spread by individuals (kids) with the premise being ownership in the park and having them feel connected to it. Mayor Tackman likes the idea but wants to check with our insurance company for any liability issues and then we can give the go ahead. We would like a drawing and materials list. The next park meeting is 7/16, Trustee Schreiber will check with the insurance company. Phase 2 would be a fundraiser for new equipment and the third phase would possibly be something for adults like a walking track or ice skating rink, something to attract more people. Brenda also stated she would like to see a water fountain at the park and maybe speed bumps in the road too. The committee members are Brenda Williams, Michelle Farrand, Chris Schreiber, Tyler Rice, Nick Greismyer, Missy Walsh and Jennifer Carr.

TUG HILL REPORT: Paul Baxter read the following report:

1. I have posted the **energy report and resolution** forwarded by the village clerk to the village web site.
2. The **Central New York Regional Economic Development Council** has scheduled its next meeting on **Tuesday, July 17** from 2:00 to 4:00 p.m. at the Lake Ontario Event and Conference Center, 26 E 1st Street, Oswego, New York.
3. The county's **summer/fall tourism and events brochures** are out, and I have copies for you and the public.

GAZEBO UPDATE: John Hinds sent the following update: The replacement of the defective gazebo posts and less than acceptable roof design was accomplished on Friday, June 29th. A field installation crew from Penn Croft, the manufacturer of the gazebo, as well as a representative from Mill Creek Fence were on hand for the day long event. Once again, many village residents were on hand to assist which was greatly appreciated. The old defective posts and roof were disposed of by the above mentioned contractors at their arrangement. What now remains to complete the project is as follows:

Electrical work including re-installation of the light (which we have, minus the bulbs) and two outlets that previously existed. The wiring for these is in a weather tight plastic box under the floorboard to the east of the main opening.

Landscaping – the new flower pots are very attractive along with the other pots along Lake Street. Six white petunias have been donated by Andy Powers – aka Handy Andy. The can be used as you wish.

We have donated a new 9/11 Memorial Flag and replace the one that was tattered.

Lettering quotes have been sought to re-letter the inside of the gazebo as it was before the accident. We are carefully evaluating the quotes to ensure the best quality of vinyl is used to ensure longevity of the finished project. This may be as much as seven to eight hundred dollars. The lettering should be completed prior to the 9/11 remembrance service.

As always, thanks to all who assisted in this project, from the village board, employees, friends and neighbors. Mayor Tackman stated that Sue Batte is working on the flowers and Zack is working to prepare the area for planting.

DOG CONTROL REPORT: Mayor read the following report submitted by Clayton Conover: There was one complaint this month regarding a dog barking at people walking. A warning was given and the law explained. Though the dog was not leaving the property to chase anyone, it is still not okay for a person to be in reasonable apprehension of bodily harm.

Just a reminder that I will be taking my vacation from July 27th through August 5th. During this time, anyone with a nuisance complaint may go to the Village Hall to file a complaint, which I will deal with as soon as I return. If there is something that Julie feels I should/can deal with over the phone, she has my contact info. If a dangerous situation arises the NYS Police may be called in. I do not foresee any problems as the Village has been very quiet the last few months (knock on wood). Mayor Tackman stated that the DEC had also abated a rabid raccoon that was in the village.

IMPORTANT DATES: Next meeting, Tuesday, August 14th, 2018 at 6:30pm. At 6:48pm, Mayor Tackman made a motion to go into executive session, second by Trustee Donovan, all in favor. At 7:30, Mayor Tackman made a motion to come out of executive session, and close the regular meeting, second by Trustee Schreiber, all in favor.