

**Village of Cleveland Organizational Meeting 6:30PM July 13, 2021**

PRESENT: Mayor Laureen Tackman, Trustees John Scatena Robin Wilson, Eric Cartier, Code Officer William Hamacher Cathy Kline, Shaun House, David Hinds, Mike Davis, Dan Lewis. Absent: Trustee Dave Donovan.

MEETING CALLED TO ORDER by Mayor Tackman at 6:30 pm with Pledge of Allegiance.

Swearing in of elected trustees: Trustee Donovan was sworn in at the clerk's office on July 7<sup>th</sup>. Trustee Scatena was sworn in and signed his oath of office.

Mayor Tackman made the following appointments:

**VILLAGE ATTORNEY:** Joseph Russell – 1 Year Term

**DEPUTY MAYOR:** Robin Wilson – 1 Year Term

**BUDGET DIRECTOR:** Laureen Tackman – 1 Year Term

**DPW SUPERINTENDENT:** – Levi Currier - 1 Year Term

**VILLAGE CLERK/TREASURER:** Julie Simpson – 1 Year Term

**VILLAGE HISTORIAN:** Joni Hinds – 1 Year Term

**ANIMAL CONTROL OFFICER:** - Clayton Conover – 1 Year Term

**CODE ENFORCEMENT OFFICER:** - William Hamacher – 1 Year Term

**OFFICIAL PERIODICALS:** Camden Queen Central News & Village Website

**OFFICIAL BOARD MEETINGS:** 2<sup>nd</sup> Tuesday of Month at 6:30PM – Voucher review at 6:00pm

**PROCUREMENT POLICY:** Adopt the Village's Procurement Policy as written.

**Mayor Tackman proposed the following Resolutions:**

**RESOLUTION #1**

Pursuant to Village Law 4-412 (3) (2) the Board of Trustees designates Pathfinder Bank as the depository institution of all monies received by the Village Treasurer, Clerk and receiver of taxes.

**RESOLUTION #2**

Pursuant to Village Law 5-524 (6) that the Village Board of Trustees authorizes payment in advance of audit claims for the public utility services, postage, freight and express charges. The Village Board of Trustees authorizes the budget modifications necessary for year-end closure and filing of AUD report.

**RESOLUTION #3**

Pursuant to Village Law 5-524 (7) that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.57.5 cents per mile (current NYS rate).

**RESOLUTION #4**

Pursuant to General Municipal Law 77-b Officers, elected officials and employees are hereby authorized to attend the meetings and schools necessary for the performance of their jobs.

**RESOLUTION #5**

A special meeting may be called by the Mayor alone or by at least two trustees acting together. The members of the Board will be notified by telephone or email.

I make a motion to approve all of the above appointments and resolutions, second by Trustee Wilson, all in favor.

**TRUCK PROPOSAL:** Shaun House, DPW employee presented a proposal to purchase a new quad cab pick up truck for the DPW. We will trade in our current truck and get almost what we have paid for it. It is a 2015 and needs about \$3,500 worth of work if we were to keep it. He has the state bid from Nye Ford, and they offer 1% lower than state bid. This is a gas vehicle and it will work with our current plow and will just need a new wiring harness. We will sell the old truck on Auctions International with our old plow. The expected sale will be about \$23,000 and the new truck is \$31,100 with a total cost of about \$6,200. White is also a cheaper color and it re-sales better also. It will take approx. 26 weeks to arrive and we will sell the old truck once the new one arrives. Mayor Tackman made a motion to approve

the purchase a new 2022 Ford F250 Extended Cab Pick Up from NYE Ford not to exceed \$32,000, second by trustee Scatena, all in favor.

**GUARD RAIL UPDATE:** Shaun House stated we have been working on this and the County will be doing the install at Division and Bridge Street sections. The parts have been ordered (\$17,000) and when the County is done paving, they will do this. We have emailed BCA the dimensions and we will need anchor blocks. Dig safely has been done and these will run behind the sidewalks. The County doing the work and the village DPW doing the demo work of the old guard rails should save the village about \$10,000 from the BCA quote. The total cost of the project is about \$40,000 and will be paid for with CHIPS funds.

**PUBLIC COMMENT:** Dan Lewis asked about a DPW report and minutes on the website. The clerk responded the minutes were posted, but will check to see if there is an issue and will be sure they are properly posted. He also inquired about 8 Center St and he sees the door open to the garage. The new owners will not take possession until September. Cathy Kline complimented Trustees Scatena and Cartier on their beautiful flowers.

**PAY BILLS:** Mayor Tackman made a motion to pay July Abstract # 2 Vouchers # 44-97 \$33,383.81 Voucher # 2 Water Project – \$14,566.26, second by Trustee Scatena, all in favor. Mayor Tackman made a motion to approve the Treasurer’s Report, second by Trustee Wilson, all in favor. Mayor Tackman stated the AUD was filed with the Comptroller. Mayor Tackman made a motion to approve the following budget modification to move \$38,849 from A9730.6 to A9785.61 and \$18,357 from A9730.7 to A9785.71 for the purposes of putting the funds in a different budget code, second by Trustee Wilson, all in favor.

**FIRE DEPARTMENT REPORT:** Asst. Chief Mike Davis gave the following report: In the month of June we had 36 calls. Of those there were 15 EMS calls, four lake rescues, and six hazardous condition calls (storm related). We received mutual aid once and responded mutual aid 4 times.

A notable call was on June 22nd where we responded to a missing child in the village. We worked with The New York State Police and the Oswego County Sheriffs Department. Thankfully the Town of Constantia DPW was listening and reported to command that they saw the girl minutes prior. She was reunited with her parents.

The ladder truck passed its 5 year inspection which is an in depth inspection of all areas of the truck.

Work continues on the firehouse. We added Astro-turf to the front of the station where the overhead doors used to be.

**FIRE DEPARTMENT RESERVES:** Mayor Tackman put forth the following resolutions to establish and re-establish fire department reserve funds, second by Trustee Cartier, all in favor.

RESOLVED: that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby

ESTABLISHED a capital reserve fund to be known as “Apparatus Improvement Reserve Fund.” The purpose of this reserve fund is to accumulate monies to finance the cost of a type of apparatus improvement. The type of apparatus to be financed from the reserve fund is the acquisition of apparatus and to add \$10,000 to this reserve fund.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. [The governing board] [The chief fiscal officer] may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the [local government]. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund. Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law and any other law. This resolution is subject to permissive [mandatory] referendum pursuant to subdivision 4 of Section 6-c [6-g] of the General Municipal Law.

RESOLVED: that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby

RE-ESTABLISHED a capital reserve fund to be known as “PPE Equipment Reserve Fund.” The purpose of this reserve fund is to accumulate monies to finance the cost of a type of PPE equipment. The type of PPE to be financed from the reserve fund is the acquisition personal protective equipment and add \$4,461.70 to this established reserve.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. [The governing board] [The chief fiscal officer] may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the [local government]. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund. Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law and any other law. This resolution is subject to permissive [mandatory] referendum pursuant to subdivision 4 of Section 6-c [6-g] of the General Municipal Law.

Mayor Tackman made a motion to move \$30,000 from A599 to A9785.61, second by Trustee Scatena, all in favor. Mike commented looking to the future, he would like to replace the SCBA's in 10 years.

**PLAYGROUND UPDATE:** The playground equipment will arrive in August due to parts delays. The golf tournament made \$3508 toward the playground equipment and there is about \$500 in the go fund me account. This will stay open for a couple more months if people wish to donate that way. Mike Davis commented he is happy to see the park getting new equipment. The village had to hire 1 employee for the park program this year as we did not receive any from the county youth works program. Don't know what next year will bring as far as whether the program will continue.

**SECURITY UPDATE:** Spectrum was out to investigate the feasibility of extending the reach of wifi for the park for the current security cameras. They suggested we contact our IT people and they will be coming out to do an site assessment to assure better coverage for the cameras.

The pipe has been delivered for the water project to Sand St. and Reservoir Road.

**TUGHILL REPORT:** Paul Baxter was unable to attend, so Mayor Tackman read his report:

As Vern is not available to cover tonight's meeting and as I will be in Albion and Orwell after being in Cleveland last month, I ask to be excused and submit this report.

The state COVID-19 state of emergency declared March 7, 2020 expired after Thursday, June 24, 2021, and executive orders associated with that declaration have now expired.

The Tug Hill Commission was recently a partner in a multicounty study on economic impacts of snowmobiling in the Tug Hill region. The study was designed to consider the economic impacts, in terms of jobs, wages, and sales, that would not occur but for the snowmobile activity. I have a handout for you highlighting some of the key findings. The full 27 page report can be found on the Tug Hill web site at <https://tughill.org/about/press-room/>.

The Tug Hill Commission has announced the date of its Fall 2021 annual dinner meeting. It is planned for Thursday, October 14, 2021.

Mayor Tackman stated we have a bill from Layne Christensen in the amount of \$114,456 for the work that was done at the well and made a motion to approve the pay application of this bill that will be submitted to EFC for payment, second by Trustee Wilson, all in favor. Mayor Tackman made a motion to accept the price of \$1.54.9 for propane from Glider Oil, second by Trustee Scatena, all in favor.

**CODE ENFORCEMENT REPORT:** Code Officer William Hamacher gave the following report: 4 building permits, 6 property maintenance violations, 3 violations corrected, 18 building and property maintenance inspections. For the month of June, I have worked with the DEC and the OC Health Department regarding 5 Beach Road. They both have done inspections and the health dept. has given the owner until 7/21/21 to have all the garbage removed from the property. There is little progress at this point and there are tarps over the trash. I have also been working with the owner of 134 Center St. to get the tenants removed through the Court. As of 7/12/21 there has been a 3 day warrant issued by the Judge. Once served, they have 72 hours to leave.

Next meeting, Tuesday, August 10, 2021 at 6:30pm.

Mayor Tackman made a motion to enter into executive session for the purposes of discussing an employee matter, second by Trustee Wilson, all in favor. Mayor Tackman made a motion to exit executive session and reopen the meeting, second by Trustee Scatena, all in favor. Mayor Tackman made a motion to increase the clerk's salary by \$1.00/hr., effective with the next pay period, second by Trustee Wilson, all in favor. At 7:22pm, Mayor Tackman made a motion to adjourn the meeting second by Trustee Wilson, all in favor.