

PRESENT: Mayor Laureen Tackman, Trustees Christine Schreiber, John Scatena, Robin Wilson, Dave Donovan, Asst. Fire Chief Mike Davis, Levi Currier and Paul Baxter

MEETING CALLED TO ORDER by Mayor Tackman at 6:30 pm with Pledge of Allegiance.

PUBLIC COMMENT: None.

PAY BILLS: Mayor Tackman made a motion to approve August Abstract #3 Vouchers 93-138 - \$32,300.99, second by Trustee Wilson, all in favor.

TUGHILL REPORT: Paul Baxter gave the following report:

The Tug Hill Commission offices are still operating at a 50% occupancy level , with a schedule with Watertown-based staff where at any given time, half of the staff is in the Watertown office is in the office, and the rest are still working from home. Tug Hill staff are available for meetings with your municipality.

The Governor's executive order allowing remote meetings and public hearings (via means such as Zoom) has been extended until September 4. If you have any upcoming meetings where that may be a help to you. I can facilitate a Zoom meeting if you're interested, with a little advance notice.

I attended last week's county tourism advisory council meeting, the first since December 2019. The council does not usually meet in January or February, and you all know what happened starting in March. They are also working on planning next years Tug Hill Conference.

APPROVAL OF WATER/SEWER APPLICATION: An application for new water and sewer service was receive for the new home at 49 State Route 49. Levi Currier will speak with Rod Batte regarding the water connection and the necessary bore. Mayor Tackman made a motion to approve the applications, second by Trustee Schreiber, all in favor.

Mayor Tackman read the legal services agreement from Barclay Damon for legal services for the water project and the general services agreement. She then made a motion to approve the signing of these agreements, second by trustee Scatena, all in favor. Mayor Tackman stated she will be meeting with Lance Vella and BCA to review the easement necessary on the Vella property on near the golf course and review the site work required. Mayor Tackman read the letter and amendment to the memorandum of lease for the cell tower. Mayor Tackman made a motion to approve the amended memorandum of lease, second by Trustee Donovan, all in favor.

DPW REPORT: Levi Currier gave the following report:

Repaired sewer leak on Martin Road
Repaired broken sewer discharge at Apps from DEC work on dock
Fisk Electric replaced all switches for panel boxes at the plant, installed new VFD drive, sludge pump issue and will be repaired per quote.
Rebuilt grinder pumps and ordered and received 10 new grinder pumps
Ordered EQ pump for EQ tank for waste water plant
Replaced water line at 110 St. Rt. 49
Purchased inventory for sewer fittings for eventual repairs
Road side mowed 2 times
Hung banners along Rt. 49 with the Fire Department
Completed Clay Street drainage project
Hauled sludge
Hauled stone and item 4 for upcoming projects
Worked on adding assets to WaterPoint Network
Training new employee with water and sewer
Tom and Levi have been working on Class C water license
Working with BCA on water project
Working on tree trimming throughout the village
Working on clearing job board (located shutoffs, replaced grinder pump lid, etc)
Fixed water line at 144 Center Street

The board discussed safety equipment, including waterproof suits for working with the EQ pump. Need to get a list of safety gear needed and look at confined space training for all 3 DPW employees. It was discussed to contact NYWEA for some of their safety guidelines. There was discussion regarding whether the fire departments confined space training would transfer to the DPW. The village needs to get more confined space safety equipment and be sure there is access to SDS and Trustee Scatena suggested looking into a volunteer PESH review to understand what we need. Mike Davis will assist the DPW with this training. Mayor Tackman asked about getting quotes for guardrails throughout the village and utilizing CHIPS money. As of right now we are concerned with the reimbursement process due to COVID and the amount money that might not be reimbursed if state funding is compromised. Currently the CHIPS allotment is reduced by up to 20%. Levi also discussed trees that need to be trimmed or removed throughout the village. The County will come in at a cost of roughly \$1,000 a day to do this removal. The Clerk will contact National Grid to see if they can look at the trees that need to be removed in case they are interfering with power lines. The DPW would also like to address the drainage at the park. Trustee Donovan also mentioned the pond on North Street could need to be dredged and suggested contacting the Army Corp of Engineers to look at this. Trustee Donovan asked about how many grinder pumps have been rebuilt and Levi stated several have been rebuilt and they have all been put into service and they need to work on more and want to part some of them out to have a better supply. He would like to only purchase 5 next year and work on purchasing pits. They need to get the pumps inside as they have close to 130 that need to be rebuilt but they are wearing out and we need to replace them.

FIRE DEPT. BUDGET/REPORT: Mike Davis read the monthly report submitted by Chief Shaun House. In the month of July 2020, we responded to a total of 37 calls. Of those calls, there were 16 EMS calls, 2 motor vehicle collisions, 7 boat assist calls and 1 possible drowning. The following are some highlights for the month.

The following state mandatory yearly inspections have been completed for the year 2020.

- On 7/1/20 - we put the more banners up on Main Street for the upcoming July 4 weekend. Unfortunately, we had to quit before we got all of them due to it getting dark and motorists not paying attention to the road.
- 7/14/20 – two members went to Oriskany for the funeral of their assistant chief. We have worked closely with Oriskany during the floods in the greater Utica area.
- 7/22/20 – we drilled on heavy equipment extrication awareness and EMS.
- 7/28/20 – 4WR1 (boat) was taken out of service due to damages from a collision with a shoal. An insurance claim has been filed.
- 7/29/20 – we drilled at the school practicing structure fire response. Due to COVID, we hadn't practiced real time structure fire response. We were a little rusty but performed well.

Two former members joined this month. Both of these members were trained interior firefighters before they left. We are looking forward to getting them interior qualified again.

The new pumper is back from repairs. There were a few small repairs that had to be done and one major repair. The chassis ECM which is the computer that runs the drivetrain went bad. This was covered under warranty but the part was on back order due to COVID. We expect to have the pumper in service this month.

The firehouse remodel is nearly complete. A drywall company came in to re-mud our seams and fix any issues with the drywall in the meeting room and bathrooms. A painter will come next week to re paint. We obtained new kitchen cabinets from an auction which will be installed after the painting. The bailout training prop should be done in the next few weeks. Our furnaces were installed along with the new sprinkler pipes and the hot water heater. If any of the board members or citizens have not seen the new engine bay and or gear room, we encourage you to come over and take a look. We have received many compliments from citizens and other fire departments. There was discussion regarding the fire boat which has been damaged and if it's totalled, and that it is owned by the Parks Dept. we wouldn't receive the insurance money to replace it. If that happens, they would look for a smaller boat and the department will only respond to "local" Cleveland calls due to the fact that the lake can be very rough and a smaller boat would respond faster than locally.

WATER PROJECT UPDATE: Mayor Tackman read the following update submitted by Rachel Bernat from BCA: We have finished the environmental review record (ERR) package for CDBG funding and are preparing to publish the final notice next week. Once the notice has been published and the last form signed, this process is complete and funds can be disbursed from CDBG as needed (for construction).

We prepared a separate set of specifications for the new production well and sent them to DOH and the OCHD for review and approval. It is anticipated that the well construction would happen this year while the remainder of the project will be bid in the fall/winter, depending on easement acquisition.

We have not heard from DOH on the plans and specs that were submitted in early May for the pipeline/tank work and July for the new production well. OCHD called and noted that they have reviewed everything and provided their comments (minor) to the Albany DOH. The approval of the documents will come from the Albany DOH.

We have prepared easement maps to accompany the easements and will send those to Barclay Damon.

Mayor Tackman stated we have done an analysis of revenues from this time last year to now and we are lagging in sales tax, but our water and sewer and property tax collections are on par with last year. Overall, we are in a good place but are continuing to keep spending down and monitoring sales tax collection. The next meeting is September 8, and village elections are September 15th.

BRIDGE STREET CULVERT REPAIR: Mayor Tackman received an email from the Eversons and she responded that we are waiting to hear from DEC and will be having a meeting with DEC and our engineer to decide how to proceed. New stone has been put down on the road there and Mayor Tackman would like to close the road in order to preserve the work that has been done at this point and to keep large trucks from racing through there. She would like to consult the homeowners on that stretch to see what they would like to see in the future. We would need to keep our water and sewer lines buried and several agencies would need to be consulted such as the school district, post office ambulance, fire dept to let them know this road would be closed. The board was all in agreement to shut down the road and we will consult our legal counsel to determine the proper course of action to shut it down. We will look into concrete barriers and road closure signs.

SUMMER PARK PROGRAM: Mayor Tackman stated many towns in the surrounding area are closing their programs for this year and the questions are how do we keep 6 ft. apart, how do we sanitize everything, do crafts, etc. The program normally runs from July 6 – August 14th. Would like to call OCO and see if the food can still somehow be distributed. May also contact the Methodist Church to see what they can do. After discussion with the board and due to the restrictions, Mayor Tackman made a motion to cancel the this year's summer rec program, second by Trustee Donovan, all in favor.

At 7:54pm, Mayor Tackman made a motion to adjourn, second by Trustee Donovan, all in favor.