

PRESENT: Mayor Laureen Tackman, Trustees Trevor Maughan, Eric Cartier, Robin Wilson and John Scatena. Also present, Heidi Tompkins from the Tug Hill Commission.

MEETING CALLED TO ORDER by Mayor Tackman at 6:30 pm with Pledge of Allegiance. Mayor Tackman, Trustees Wilson and Cartier took their oath of office and were sworn in.

The Mayor made the following appointments:

VILLAGE ATTORNEY: Brody Smith, Bond, Schoeneck & King – 1 Year Term

DEPUTY MAYOR: Robin Wilson – 1 Year Term

BUDGET DIRECTOR: Laureen Tackman – 1 Year Term

DPW SUPERINTENDENT: – Shaun House - 1 Year Term

VILLAGE CLERK/TREASURER: Julie Simpson – 1 Year Term

VILLAGE HISTORIAN: Joni Hinds – 1 Year Term

ANIMAL CONTROL OFFICER: - Clayton Conover – 1 Year Term

CODE ENFORCEMENT OFFICER: - William Hamacher – 1 Year Term

OFFICIAL PERIODICALS: Camden Queen Central News & Village Website

OFFICIAL BOARD MEETINGS: 2nd Tuesday of Month at 6:30PM – Voucher review at 6:15pm.

PROCUREMENT POLICY: Adopt the Village's Procurement Policy as written.

Mayor Tackman proposed the following Resolutions:

RESOLUTION #1

Pursuant to Village Law 4-412 (3) (2) the Board of Trustees designates Pathfinder Bank as the depository institution of all monies received by the Village Treasurer, Clerk and receiver of taxes.

RESOLUTION #2

Pursuant to Village Law 5-524 (6) that the Village Board of Trustees authorizes payment in advance of audit claims for the public utility services, postage, freight and express charges. The Village Board of Trustees authorizes the budget modifications and corrections necessary for year-end closure and filing of AFR report.

RESOLUTION #3

Pursuant to Village Law 5-524 (7) that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.65.5 cents per mile (current NYS rate).

RESOLUTION #4

Pursuant to General Municipal Law 77-b Officers, elected officials and employees are hereby authorized to attend the meetings and schools necessary for the performance of their jobs.

RESOLUTION #5

A special meeting may be called by the Mayor alone or by at least two trustees acting together. The members of the Board will be notified by telephone or email.

I make a motion to approve all of the above appointments and resolutions, second by Trustee Wilson, all in favor.

PUBLIC COMMENT - None

PAY BILLS: Mayor Tackman made a motion to pay July Abstract # 2 Vouchers # 47-96 \$151,133.75, Water Project Vouchers 2-4 - \$227,359.12, Treasurer's Report, AFR (annual financial document) filed with Comptroller, second by Trustee Scatena, all in favor.

The Cleveland Village Board hereby resolves to replenish water capital reserve FX230 for the money borrowed on 12/21/23 in the amount of \$20,000 used for the debt payment for the water project, second by Trustee Cartier, all in favor.

The Cleveland Village Board hereby resolves to add \$18,000 to the Village Hall Reserve A230, second by Trustee Cartier, all in favor.

The Cleveland Village Board hereby resolves to add \$4,543 to the Fire Department PPE Reserve A230A, second by Trustee Maughan, all in favor.

TUGHILL REPORT: Paul Baxter submitted the following report given by Heidi Tompkins
The New York State Department of State will be conducting a "**Cemetery 101**" **workshop** on Wednesday, August 7, 2024 from 4:00 – 7:00 p.m. at the Adams Fire Department, 6 North Main St., Adams, New York 13605. The workshop will cover the basic aspects of successful cemetery operations, provide an opportunity to meet with Division of Cemeteries staff and ask questions and gain insight into best practices.

Attendees are encouraged to RSVP, but walk-ins are welcome.

The website with additional information and a link to RSVP for the Adams workshop can be found at <https://dos.ny.gov/cemeteries-101>

We are currently in the process of scheduling the next **North Shore Council of Governments** meeting, likely sometime in August.

As you may have seen in the Tug Hill Times (or from an e-mail I sent out prior to the official announcement), I have updated the timeline for my retirement. With my planned retirement in the first part of 2025, **the Tug Hill Commission is now advertising the circuit rider position**. In addition, Tug Hill executive director Katie Malinowski sent copies of the announcement to all area town and village clerks. I understand that Tug Hill has already received applications for the position, and they welcome more.

All applicants must submit a letter of interest and resume to Katie Malinowski, Executive Director, NYS Tug Hill Commission, 317 Washington Street, Watertown, NY 13601, katie@tughill.org no later than July 31, 2024. Resumes will be reviewed as received, and interviews may occur before the July 31 deadline.

If you have any questions, do not hesitate to contact Tug Hill executive director Katie Malinowski (katie@tughill.org) or Matt Johnson, planning director (matt@tughill.org .)

More information is available from the news item on the Tug Hill website, <https://tughill.org>, and on the page <https://tughill.org/2024/06/27/were-hiring/>

The **next Tug Hill Commission meeting**, in the town of Denmark, will be next Monday, July 15.

DPW REPORT: Mayor Tackman read the following report from Shaun House, DPW Supt.

Highway

Mowing continues

1 round of roadside mowing completed

Backhoe fuel cooler had a leak, new parts ordered

Drainage completed on Kathern Street. More to follow on Caswell Street.

Changed culvert pipe on West Street.

Water

Generator came in for the well.

Scada panel in and will be installed soon. Highlander will be back for fencing, final hookup to new well and Apps Landing sub main.

Passed all samples we will be using the new lab for samples the month.

We will be having hydrant flushing in 2 weeks.

Sewer

Drying beds emptied.

Plant one taken off line for service and cleaning, we are now on plant 2.

New chemical lines ran to plant 2.

Work will continue on plant 1 until winter.

Changes 4 grinder pumps.

Clarifier drive from plant 1 sent out to be rebuilt.

CODE ENFORCEMENT REPORT: Mayor Tackman read the following report submitted by Code Officer William Hamacher:

During the month of June, I have been busy with building permits. I have appeared in Court for a property, and have been busy with property violations, returning phone calls and speaking with property owners and contractors. I have attended a training class on swimming pools, grounding and bonding. I have also taken my yearly sexual harassment training that is required. (Certificate will be provided once received) I have spoken with the new owner of 5 Beach Road several times on what needs to be done at the property. I also would like the Village to review the following local laws or implement the following into a local law. Review new laws on campers in the village and the permitting of, farm animals, AirB&B's, rental registry/permitting, vacant building registries/permitting and updating our property maintenance laws. I have issued 5 building permits, 18 YTD, 5 property violations, 29 YTD, 4 appearance tickets YTD, 1 operating permit.

FIRE DEPARTMENT REPORT: Mayor Tackman read the following report submitted by Mike Davis:

28 total calls, 15 EMS, 1 MVA, 3 hazardous conditions, 1 good intent call, 6 cancelled enroute, 1 mutual aid given, 2 meetings, 8 drills, 5 trainings and 13 miscellaneous. We gained 2 new experienced members in June and 1 member completed REFO/Hazmat state course.

MAYOR'S COMMENTS: Mayor Tackman commented that the quarterly bills went out and there is an increase to all utilities and stating that the water bill has not increased since 2017. These increases are due to inflationary costs and increased tipping fees at the landfill from the hauler for garbage.

She also reported that David Hinds met with the Town of Vienna Highway Supt. Clayton Conover and check the dams for beaver activity...there are no beavers present, which creates an issue as they are not maintaining the dams that have been built. David will contact the DEC to see how to best proceed. These dams have been the source of the wash out of the Bridge Street bridge and road washouts.

At 6:50pm Mayor Tackman made a motion to adjourn, second by Trustee Wilson, all in favor.